



DO NOT SHIP YOUR VEHICLE UNTIL AFTER YOU HAVE RECEIVED YOUR IMPORT APPROVAL

- The import of a road vehicle (that is nonstandard or does not have an identification plate) without a vehicle import approval is prohibited under the *Motor Vehicle Standards Act 1989*. It is an offence with a maximum penalty of \$13,200 for an individual and \$66,000 for a corporation. If you ship your vehicle without an Import Approval, your vehicle may be held in Customs bond storage and you may incur storage costs.
- Use this form if your trailer has an aggregate trailer mass up to 4.5 tonnes.
- The Small Trailer Scheme is administered under regulation 21 of the Motor Vehicle Standards Regulations 1989.
- Refer to **Vehicle Imports** on the Department’s website <www.infrastructure.gov.au> to access more information on importing vehicles.
- Any missing documents or incomplete applications will delay the issue of the Import Approval.
- Import Approvals are issued under regulation 21 of the Motor Vehicle Standards Regulations 1989. After importation, trailers must comply with **Vehicle Standards Bulletin 1** before they may be supplied to the Australian market (this may require the importer or supplier to make modifications to the trailer). The supply of nonstandard trailers is an offence under the *Motor Vehicle Standards Act 1989*. Nonstandard trailers may also be refused registration by the relevant state or territory registering authority.

Is this your first application? Yes No

PLEASE COMPLETE SECTION A OR SECTION B

Section A, Personal applicant	
Title: Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/>	
Full name of trailer owner: (The Import Approval will be issued to the trailer owner.)	
Your date of birth:	/ /
Your address:	
Postcode	
Email:	
Phone:	Fax:
()	()

Section B, Company applicant	
Company name:	
Company representative name:	
Title:	Company ACN / ABN:
Company address:	
Postcode	
Email:	
Phone:	Fax:
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Part 2, Agent

You may nominate a Freight Forwarding Agent or other Agent to act on your behalf.

Company name:

Contact name:

Phone: Fax:

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Email:

Part 3, Your trailer details

Box trailer Boat trailer Caravan Fifth wheel trailer Other

Make: Model: Total number of trailer(s): *If there is more than one trailer, please attach a clear list of details.*

Date of manufacture: Month (if known): Year: Current physical location of the trailer:

Vehicle Identification Number or Chassis Number: Country of manufacture:

Part 4, Compliance with *Vehicle Standards Bulletin 1*

Importers or suppliers are individually responsible (in the first instance) for ensuring that their trailers are plated and comply with relevant standards. Self certification is set out in **Administrator's Circular 0-2-7, Certification of Trailers up to 4.5 tonnes Aggregate Trailer Mass**. Download it from <rvcs-prodweb.dot.gov.au/Circulars/AllCirculars/0-2-7.pdf>.

In addition, trailers must comply with – or must be capable of being modified to comply with – **Vehicle Standards Bulletin 1 (VSB 1) National Code of Practice, Building Small Trailers**.

Please read Information Brochure (VSB1) **National Code of Practice, Building Small Trailers** before completing this form. Refer to **Vehicle Imports** on the Department's website <www.infrastructure.gov.au> to download this brochure and access more information on importing vehicles.

TRAILER MASS

Does your trailer have an Aggregate Trailer Mass of 4.5 tonnes or less? Yes No

What is the Aggregate Trailer Mass of your trailer? kg

Have you attached (to this form) a specification document prepared by the manufacturer, stating the trailer's Aggregate Trailer Mass at the time of manufacture? Yes No

Have you attached (to this form) other details establishing the trailer's Aggregate Trailer Mass? Yes No

What is the Tare Mass? kg What is the Gross Trailer Mass? kg

Note. Please refer to pages 12-14 of **Vehicle Standards Bulletin 1** for further details.

TRAILER DIMENSIONS

Does your trailer comply with the maximum dimensions specified in *Vehicle Standards Bulletin 1*? Yes No

What is the length of your trailer? (**Maximum 12.5 m, other than for a semi-trailer**) m

What is the width of your trailer? (**Maximum 2.5 m**) m

What is the height of your trailer? (**Maximum 4.3 m, other than for a livestock trailer**) m

Note. Please refer to pages 32-34 of **Vehicle Standards Bulletin 1** for further details on trailer dimension limits.

TRAILER COUPLINGS

Does your trailer coupling comply with the requirements of *Vehicle Standards Bulletin 1*? Yes No

Is the coupling marked as complying with an Australian Standard? a UN/ECE standard? another standard?

Note. Please refer to pages 28-29 of **Vehicle Standards Bulletin 1** for further details on coupling requirements.

Note. In addition to the above standards, **Vehicle Standards Bulletin 1** sets out other trailer standards, on topics such as lighting, wiring, braking, drawbars and safety chains, axles, wheels and tyres.

Part 5, Declaration – applicant to sign

This form must be signed by the Applicant ONLY.

I declare that the information provided is true and correct and agree to the information being provided to other government agencies.

Signature:

Full name:

Date:

Part 6, Information

The Department of Infrastructure and Transport is collecting the information on this form, and on any supporting documentation you provide, to assess your application import your vehicle. This is authorised by the *Motor Vehicle Standards Act 1989* and the *Motor Vehicle Standards Regulations 1989*. The Department usually gives some or all of this information to state and territory registering authorities, the Australian Customs and Border Protection Service, the Australian Competition and Consumer Commission, policing agencies and fair trading agencies. Personal information provided to the Department is covered by the *Privacy Act 1988*. The collection, storage, use and disclosure of personal information are subject to the *Information Privacy Principles*.

Giving false or misleading information is a serious offence. Offences are set out under Part 7.4 of the *Criminal Code* for giving false or misleading information in applications or documents. Maximum penalties of imprisonment for 12 months are provided.

Part 7, Payment of fee

A Fee of A\$50 must accompany this application. Please select one of the following payment options:

<input type="checkbox"/> Cheque	Cheque / money order payable to:	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa
<input type="checkbox"/> Money Order	Receiver of Public Monies		
<input type="checkbox"/> Credit Card	Cardholder's name	<input type="text"/>	
Credit card number:	<input type="text"/>	Expiry date	<input type="text"/>
Cardholder's signature	<input type="text"/>		

Departmental officers will debit the fee from your account. Alternatively, applications forwarded by post may be paid by including a cheque or money order in Australian Dollars for \$50. (Cheques must be drawn from Australian financial institutions.) As set out in Schedule 2 of the *Motor Vehicle Standards Regulations 1989*, this is a fee for lodging an application. Refunds will not be given, even if an application is withdrawn before a decision is made.

When importing more than one trailer, importers are advised to attach a clear list of details for each trailer to avoid being charged multiple application fees. Where more than one application form is submitted, a A\$50 fee will be charged for each application.

Part 7, Address for application and enquiries

The Administrator of Vehicle Standards
Vehicle Safety Standards
Department of Infrastructure and Transport
GPO Box 594
CANBERRA ACT 2601

Phone: 1800 815 272 (if calling within Australia)
Phone: +61 2 6274 7444 (if calling outside Australia)
Fax: +61 2 6274 6013
Email: vimports@infrastructure.gov.au
Website: www.infrastructure.gov.au